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SINGAPORE PHYSICAL EDUCATION ASSOCIATION

MINUTES OF THE 38TH SPEA ANNUAL GENERAL MEETING HELD AT THE MESRC LOUNGE, 21 EVANS ROAD SINGAPORE, ON FRIDAY, 31 MARCH 2017 AT 8.00 PM.

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| Present: | 1. Ast/P Koh Koon Teck | - President |
| | 2. Mr Ong Bok Liong | - Vice- President (Planning & Development) |
| | 3. Ms Chow Mei Peng | - Hon Secretary |
| | 4. Ms Mariette Ong | - Asst Hon Secretary |
| | 5. Mr Albert Chia | - Committee Member |
| | 6. Mr Joel Chia | - Committee Member |
| | 7. Dr Zason Chian | - Committee Member |
| | 8. Mr Mohd Taufeek | - Hon Auditor |
| | 9. Prof John Wang | - Advisor |
| | 10. Mr Goh Ek Piang | - Advisor |
| | 11. Mr Andy Chua | - Co-opted Member |
| | 12. Ms Morna Tan Wang Lin | - Co-opted Member |
| 13. Mr C Kunalan | 14. Mr Harry Tan | |

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| Absent with Apologies: | 1. Mr Leonard Koh | - Vice-President (Research & Publications) |
| | 2. Ms Helen Low | - Hon Treasurer |
| | 3. Mr Brian Lui | - Committee Member |
| | 4. Mr Edward Yeo | - Committee Member |
| | 5. Mr Randall Lim | - Hon Auditor |
| | 6. Mr Lishanth Thangavelu | - Co-opted Member (PESS Club rep) |
| | 7. Mr Yong Tze Woon | - Co-opted Member |

Handouts Distributed

- 1 Notice of 38th Annual General Meeting
- 2 Minutes of 37th Annual General Meeting
- 3 President's Annual Report 2016/2017
- 4 Treasurer's Report 2016/2017

1 President's Address

- 1.1 The President called the meeting to order at 8.30pm because there was no quorum at 8pm.
- 1.2 President extended a warm welcome to the members and thanked them for making the time to attend the AGM as well as for their continued support.
- 1.3 President introduced the Management Committee (MC), acknowledging the team's efforts in the successful recruitment of 23 new members in 2016. He was grateful to Edward who allowed the Association to leverage on a RP event, the Republic Sports Xposition and Sale held on 26-27 November 2016 to organize a recruitment drive. Six new members were recruited.

- 1.4 President informed members that the MC met on 4 occasions.
- 1.5 President updated members on membership numbers in SPEA. SPEA has a total of 294 members as of 1 March 2017 which is an 8.89% increase over 2016's numbers.
- 1.6 President was happy to inform members that the Association's digital membership card was officially launched on 27 March 2017. He placed on record the Association's gratitude to Perkd for providing the digital membership card service to SPEA free-of-charge.
- 1.7 President informed members who the Membership Benefits Partners are and also to thank them for their generosity and continued support.
- 1.8 President updated members regarding initiatives of SPEA and events that members participated in:
 - i 2nd ASEAN Council of PE and Sports (ACPES 2016) conference attended by Dr Koh and a few members;
 - ii Members' Social Gathering was organized by the Social sub-com on 9 Sep 2016 at MESRC. 25 members & friends attended;
 - iii Sports Forum cum Members' Gathering was organized by the Planning & Development team in collaboration with ITE College East and Republic Polytechnic at RP on 18 November 2016. More than 40 members and coaches attended.
- 1.9 President informed members that SPEA will be presenting the Outstanding PE Teachers Award (OPETA 2017) in 28-29 August 2017 during the PSOE Conference 2017's closing ceremony. The Association were encouraged by 40 nominations received and the OPETA Committee has shortlisted 11 teachers for Phase 2 of the selection process.
- 1.10 President placed on record the Association's vote of thanks to the Publication committee led by VP (Research & Publication) for the revamped and improved Newsletter. The two issues published in July and December 2016 were uploaded into the SPEA website. Schools were informed via Schools Sports Council meetings, direct emailing, and the PESTA Champions network.
- 1.11 President informed members that the MC has discussed how the Association could make better use of the LTC Professional Development Fund by supporting members beyond academic pursuits to include their endeavours that benefit the PE fraternity in general. One such project is Dr A Saravana Pillai's Mount Everest expedition. SPEA presented a \$3,000 cheque to him.
- 1.12 President also updated members about MC members' contribution and achievements to the PE and sports fraternity:
 - i Ast/P Koh Koon Teck – sits on the PESTA Advisory Council, VP of the ASEAN Council for PE and Sports, accorded the Nanyang Alumni Achievement Award 2016
 - ii Dr Zason Chian – invited by ActiveSG Tennis Academy to present at the 2x2 Gen Tennis Challenge
- 1.13 President informed members that they will be updated regarding upcoming events as soon as they are confirmed.

2 Minutes of the 37th Annual General Meeting

- 2.1 The minutes of the 37th Annual General Meeting were adopted with the following amendments:
- 2.1.1 Para 1.3 (page 2) should read, "... Mr Ng Chee Meng visited NIE. PESS presented a demonstration on the teaching of physical education using a drone."
- 2.1.2 Para 1.4 (page 2) should be rephrased as "... SPEA honours Dr Lau by helping to sell his autobiography, and setting up and managing the Lau Teng Chuan Professional Development Fund."
- 2.1.3 Para 1.9 (page 2) should read, "... Morna is from Fairfield Methodist School (Primary)."

Proposer: Mr Ong Bok Liong
Seconder: Mr Joel Chia

3 Annual Report 2016/2017

The Annual Report was adopted with no amendment.

Proposer: Prof John Wang
Seconder: Mr Mohd Taufeeq

4 Treasurer Report 2016/2017

- 4.1 Treasurer was unable to attend the AGM because she was unwell and had sent her apologies. The Treasurer Report was presented by the Hon Secretary instead. Members were informed that the balance in SPEA's account as of 31 December 2016 stood at \$36,331.44 of which \$28,162.44 belongs to the LTC Professional Development Fund.
- 4.2 The Treasurer Report was accepted with no amendments.

Proposer: Dr Zason Chian
Seconder: Mr Joel Chia

5 Election of Honorary Treasurer and 2 Auditors

- 5.1 President conducted the election of the Honorary Treasurer and 2 internal Auditors according to the Constitution.
- 5.2 The election results were as follows (elected officials' names highlighted in **BOLD**):

| POST | NOMINEE | PROPOSED BY/ SECONDED BY | NOMINATIONS CLOSED/ SECONDED BY | REMARKS |
|----------------|------------------------|----------------------------------|---------------------------------------|-----------------------|
| Hon. Treasurer | Ms Helen Low | Mr Joel Chia Prof John Wang | Mr Mohd Taufeeq Ms Mariette Ong | |
| Hon. Auditors | Mr Mohd Taufeeq | Mr Joel Chia Dr Zason Chian | Mr Ong Bok Liong Ms Chow Mei Peng | Prof Wang volunteered |
| | Prof John Wang | Ms Chow Mei Peng Mr Harry Tan | | |

- 5.3 President thanked everyone for their participation.

6 Any Other Matters

- 6.1 Prof John Wang wish to put on record his appreciation to the MC for a job well done thus far.
- 6.2 As there was no other business brought to the Hon Secretary's notice, the President thanked members for their attendance and welcomed members' feedback for improvement.
- 6.3 The meeting was adjourned at 9.05pm.

Recorded by: Ms Regina Lim (Secretariat Support) with inputs from
Ms Chow Mei Peng (Secretary)

Vetted by: Ast/P Koh Koon Teck (President)